



AMBULATORY SURGICAL FACILITY STATE LICENSURE CHECKLIST

PHARMACEUTICAL SERVICES

The ambulatory surgical facility licensing regulations (the “Licensing Regulations”) are intended to assure patient pharmaceutical needs are met in a planned and organized manner.¹ It is consistent with the requirements for a health care entity license under state law. An ambulatory surgical facility (“ASF”) must:

- Only administer, dispense or deliver legend drugs and controlled substances to patients receiving care in the facility;
- Assure drugs dispensed to patients are dispensed and labeled consistent with the requirements of RCW 18.64.246, and chapters 69.41 and 69.50 RCW;
- Establish a process for selecting medications based on evaluating their relative therapeutic merits, safety, and cost; and
- Designate a pharmacist consultant who is licensed in Washington state. The pharmacist consultant can be either employed or contracted by the facility. The pharmacist consultant is responsible for:
 - Establishing policy and procedures related to:
 - Purchasing, ordering, storing, compounding, delivering, dispensing and administering of controlled substances or legend drugs;
 - Assuring drugs are stored, compounded, delivered or dispensed according to all applicable state and federal rules and regulations;
 - Maintaining accurate inventory records and patient medical records related to the administration of controlled substances and legend drugs;
 - Maintaining any other records required by state and federal regulations;
 - Security of legend drugs and controlled substances; and
 - Controlling access to controlled substances and legend drugs;
 - Establishing a process for completing all forms for the purchase and order of legend drugs and controlled substances; and
 - Establishing a method for verifying receipt of all legend drugs and controlled substances purchased and ordered by the ASF.

¹ See WAC 246-330-200.