



AMBULATORY SURGICAL FACILITY STATE LICENSURE CHECKLIST

LEADERSHIP

The ambulatory surgical facility licensing regulations (the “Licensing Regulations”) describe the ambulatory surgical facility (“ASF”) leadership’s role in assuring care is provided consistently throughout the facility according to patient needs.¹ The ASF leaders must:

- Identify patient care responsibilities for all nursing personnel;
- Assure nursing services are provided in accordance with state nurse licensing law and recognized standards of practice;
- Assure a registered nurse is available for emergency treatment at all times a patient is present in the facility;
- Establish and implement a facility-wide procedure for double-checking drugs, biologicals, and agents as designated by the facility;
- Ensure immediate staff access to and appropriate dosages for emergency drugs;
- Require individuals conducting business in the ASF comply with facility policies and procedures;
- Post the complaint hotline notice in accordance with state law²; and
- Adopt and implement policies and procedures to report suspected abuse within 48 hours to local police or appropriate law enforcement agency in accordance with state law³.

¹ See WAC 246-330-120.

² State law requires that an ASF post in conspicuous locations a notice of the Department’s ASF complaint toll-free telephone number. See RCW 70.230.160.

³ See RCW 26.44.030.

Emily R. Studebaker
Garvey Schubert Barer
1191 Second Avenue, Suite 1800
Seattle, WA 98101
estudebaker@gsblaw.com

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